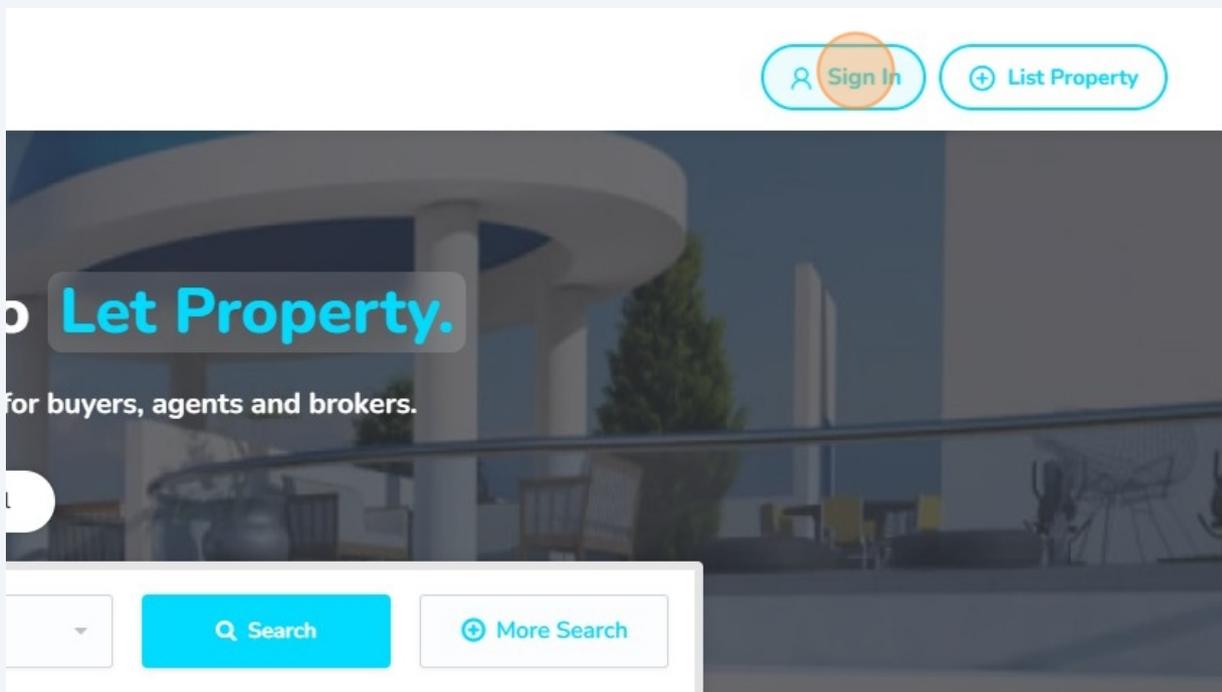


# How to Add a Property Listings

1 Navigate to <https://one4property.com/>

2 Click "Sign In"



### 3 Click "Properties"

Thursday, March 9, 2023 | 3:40 PM

One4Property < Search in Project

- Projects
- Properties**
- Leads
- Viewings
- My Documents
- Forms & General Media
- Get In Touch

## Projects

Browse our developments

Location ▼ Availability Status

Alphabetical Order ▼ 25 per page ▼

[Empty list area]

### 4 Click "Add"

Q Profile

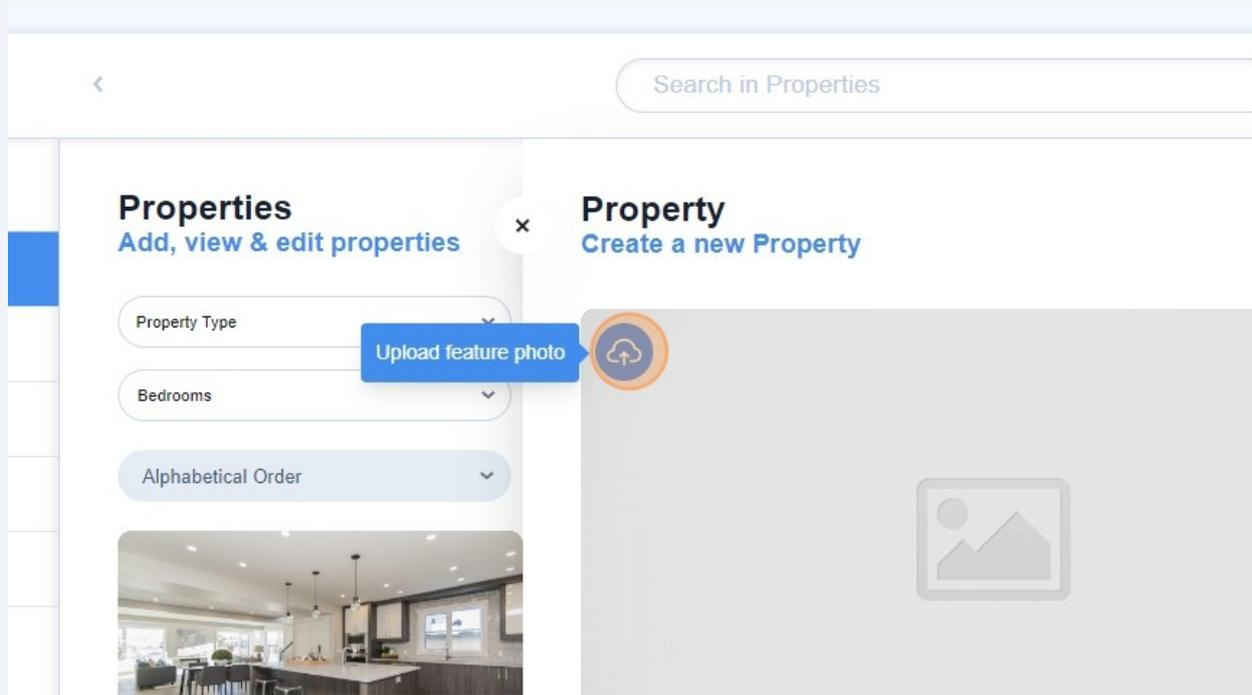
Saved Views ▼ Save Filter Map Grid **Add**

or Rent ▼ Internal Area ▼ Price ▼

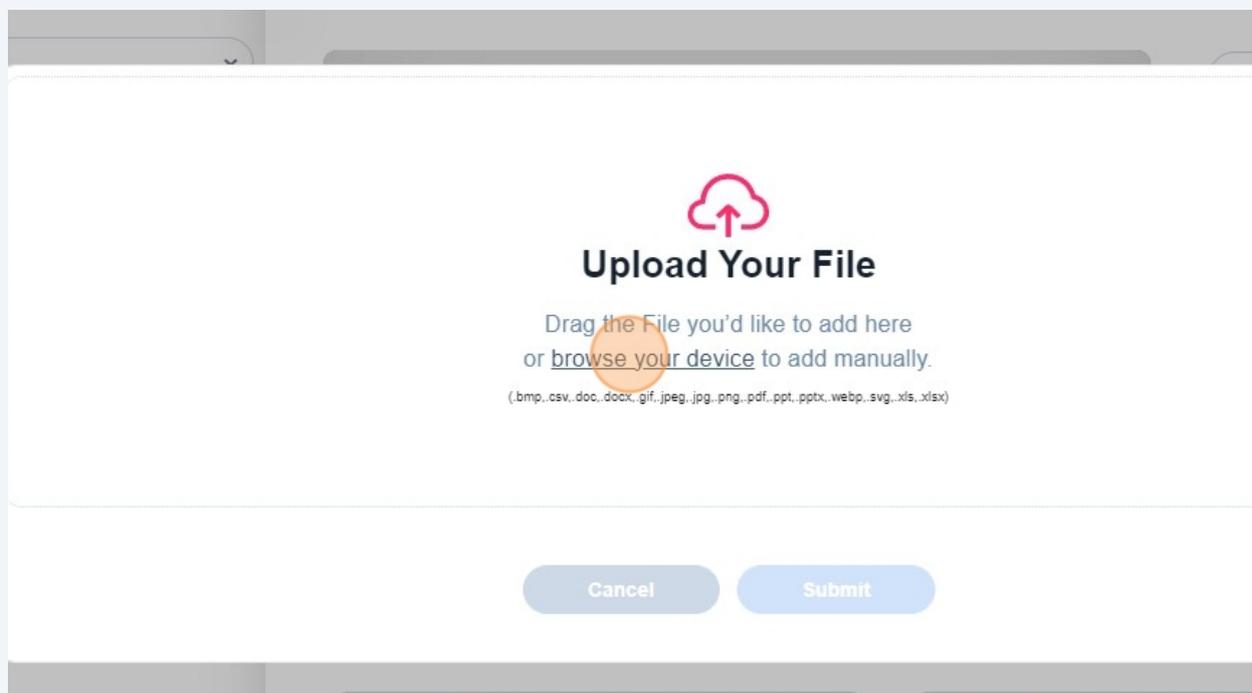
▼ Assigned To ▼ Add/Remove Filters

Showing 1 to 1 of 1 entries

5 Click this icon to upload a property image.



6 Click "browse your device" and find a suitable image.



7 Click "Submit"



3d-electric-car-building.jpg

0.76 MB

Cancel

Submit

Property Type \*

For Sale or for Rent

Group

Unit Number

Price Qualifier

Listing Date

8 Click the "Property Name \*" field and type a name of your property. Provide a short description.



Cancel

Save



Property Name \*

Short Description

Description

9

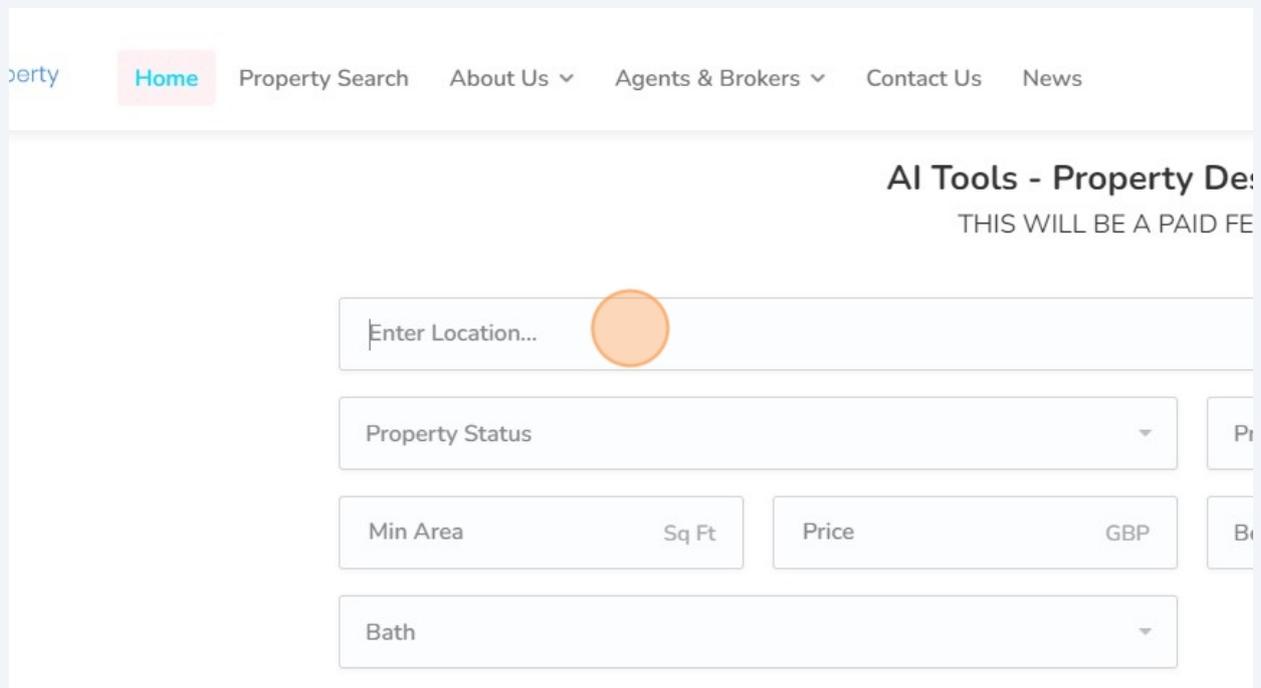
The next step is optional and will show you how to use AI tools to create a rapid property description.

10

Navigate to: <https://one4property.com/ai>

11

Click the "Enter Location..." field.



The screenshot shows the top navigation bar of the One4Property website with links for Home, Property Search, About Us, Agents & Brokers, Contact Us, and News. Below the navigation is a section titled "AI Tools - Property Description" with a sub-header "THIS WILL BE A PAID FEATURE". The main content area contains a search form with the following fields: "Enter Location..." (highlighted with an orange circle), "Property Status" (dropdown), "Min Area" (input) and "Sq Ft" (input), "Price" (input) and "GBP" (input), and "Bath" (dropdown).

12

Type the location of your property, for example Dubai.

13 Click "Property Status"

The screenshot shows a web page with a navigation bar at the top containing links for 'Home', 'Property Search', 'About Us', 'Agents & Brokers', 'Contact Us', and 'News'. Below the navigation bar, the page title is 'AI Tools - Property Des' with a subtitle 'THIS WILL BE A PAID FE'. The main content area contains a search form with the following fields: a text input for 'Dubai', a dropdown menu for 'Property Status' (highlighted with an orange circle), a 'Price' button, a 'Min Area' input field with a 'Sq Ft' unit selector, a 'Price' input field with a 'GBP' unit selector, a 'Bath' dropdown menu, and a text input for 'Enter Additional Features...'. There are also partially visible buttons for 'Pro' and 'Be'.

14 Click the correct property status, for example "For Sale"

The screenshot shows the 'Property Status' dropdown menu open. The menu items are: 'Property Status', 'Property Status', 'Any', 'For Rent', 'For Sale' (highlighted in blue with an orange circle), 'For Sale and Rent', 'For Management', and 'For Auction'. The dropdown menu is set against a light blue background.

15 Click "Property Type" and select the relevant type. For example "Apartment".

TOKENS CONTACT US NEWS

## AI Tools - Property Description Maker

THIS WILL BE A PAID FEATURE SOON.

Price GBP

Property Type

- Property Type
- House
- Apartment
- Land
- Retail
- Office

16 Click "Apartment"

Price GBP

House

Property Type

House

Apartment

Land

Retail

Office

Industrial

Investment

Building

Gener

**17** Click the "Min Area" field.

THIS WI

Dubai

For Sale

Min Area Sq Ft Price

Bath

Enter Additional Features...



**18** Type the correct square footage of this property.

19 Click the "Price" field.

**AI Tools - Property Description Maker**  
THIS WILL BE A PAID FEATURE SOON.

---

Dubai

---

For Sale ▼ Apartment

---

200 Sq Ft Price GBP Bed

---

Bath ▼

---

Enter Additional Features...

---

**Generate**

20 Type the price of this property.

21 Click "Bed"

THIS WILL BE A PAID FEATURE SOON.

2000000 GBP

Apartment

Bed

Generate

22 Select the correct number of bedrooms for this property.

2000000 GBP

Apartment

Bed

Bed

1 Bed

2 Bed

3 Bed

4 Bed

5 Bed

Generate

AI Tools - Instruct

23 Click "Bath"

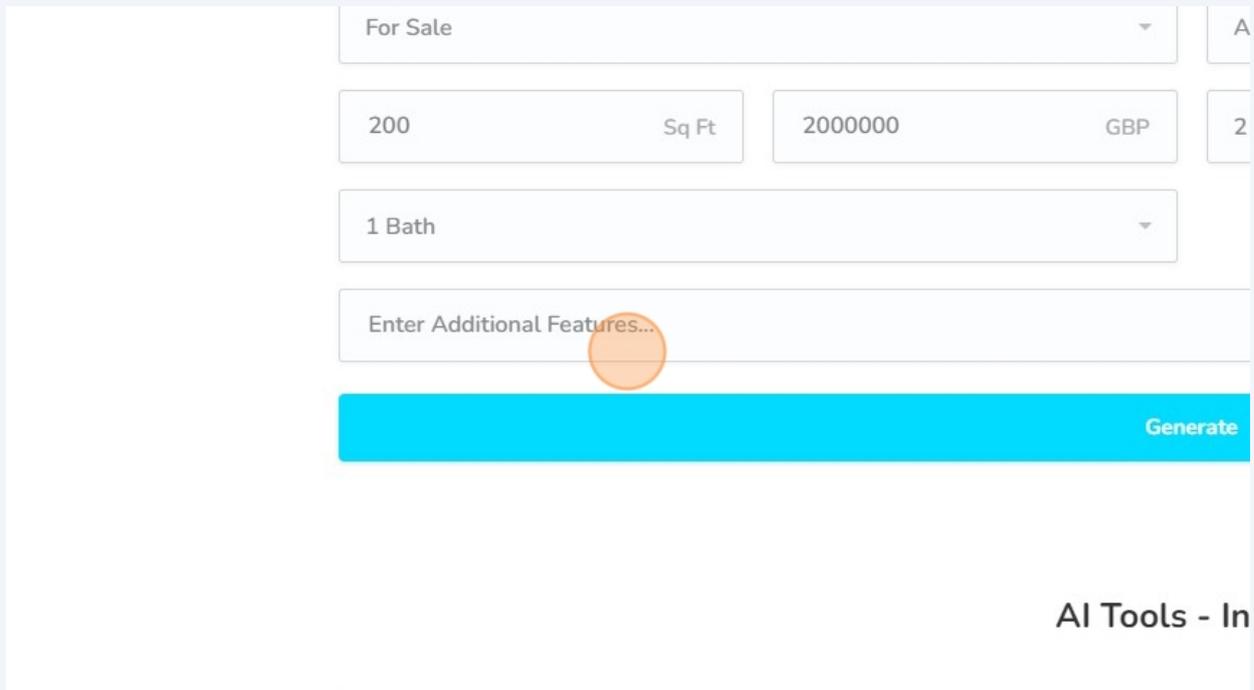
A screenshot of a property search form. The form includes several input fields: a text field with 'Dubai', a dropdown menu with 'For Sale', a text field with '200' and 'Sq Ft', a text field with '2000000' and 'GBP', a dropdown menu with 'Apartment', a text field with '2 Bed', and a dropdown menu with 'Bath'. An orange circle highlights the 'Bath' dropdown menu. Below the form is a text input field labeled 'Enter Additional Features...' and a blue 'Generate' button.

24 Select the correct number of bathrooms in this property.

A screenshot of the 'Bath' dropdown menu from the previous form. The dropdown is open, showing a list of options: 'Bath', '1 Bath', '2 Bath', '3 Bath', '4 Bath', and '5 Bath'. The '1 Bath' option is highlighted in blue. An orange circle highlights the '1 Bath' option. The 'Generate' button from the previous form is partially visible on the right side.

AI Tools -

**25** Click the "Enter Additional Features..." field.



The screenshot shows a form for generating a property listing. It includes several input fields: a dropdown menu for "For Sale", a text input for "200" with "Sq Ft" next to it, a text input for "2000000" with "GBP" next to it, and a dropdown menu for "1 Bath". Below these is a text input field labeled "Enter Additional Features..." which is highlighted with an orange circle. At the bottom right of the form is a blue "Generate" button. The text "AI Tools - In" is visible in the bottom right corner of the screenshot.

**26** You can type anything you wish to make sure is included in your property description here.

27 Click "Generate"

Sq Ft 2000000 GBP 2 Bed

old plated taps, indoor sauna

Generate

AI Tools - Instruct

ction

28 You can now copy and paste the generated property description.

s, indoor sauna

luxurious two bedroom apartment in the heart of Dubai. This spectacular property is sure to impress, with its modern gold plated taps, and indoor sauna. The apartment has two bedrooms, one bathroom, and a spacious living area. The interior is finished to the highest standards, with high-end fixtures and fittings throughout. The kitchen is equipped with all the modern appliances, making cooking and entertaining easy. The living area is bright and airy, with large windows and plenty of light. The bedrooms are spacious with plenty of storage space. The bathroom is luxurious, with gold plated taps and an indoor sauna. The apartment is close to all the amenities you could need. You will be able to enjoy the vibrant nightlife, world-class shopping, and a great location. This is a great opportunity to own a luxurious apartment in the heart of Dubai. It is priced at £2,000,000, and is sure to come. Don't miss out on this incredible opportunity!

29 Right-click the "Description" field.

Cancel Save

Property Name \*  
Luxury Property in Dubai

Short Description  
Short description text

Description

30 Click the "Description" field.

This spectacular property is sure to impress, with its modern and sophisticated interior, gold plated taps, and indoor sauna. The apartment has two bedrooms, one bathroom, and a spacious living area. The interior of the property has been designed to the highest standards, with high-end fixtures and fittings throughout. The kitchen is equipped with all the modern appliances you need to make cooking and entertaining easy. The living area is bright and airy, with large windows and plenty of light. The bedrooms are spacious and comfortable, with plenty of storage space. The bathroom is luxurious, with gold plated taps and an indoor sauna. The apartment is located in the heart of Dubai, close to all the amenities you could need. You will be able to enjoy the vibrant nightlife, world-class shopping, and a variety of restaurants and cafes. This is a great opportunity to own a luxurious apartment in the heart of Dubai. It is priced at £2,000,000, and is sure to be a great investment for years to come. Don't miss out on this incredible opportunity!

The text is too long for the brochure and might get truncated



Tip! Always fact check the written description to make sure it is accurate.

31

Click here.

The screenshot shows a web form for property details. On the left, there is a vertical sidebar with three dropdown menus and a photo of a kitchen. The main content area is titled "Property Details" with the subtitle "The property's essentials". It contains several input fields: "Property Type \*" (highlighted with an orange circle), "Group", "Price Qualifier", "For Sale or for Rent", "Unit Number", and "Listing Date". Below this section, the heading "Energy & Heating" is visible.

32 Select the correct property type.

Alphabetical Order



Sale

Brochure

### Property Details

The property's essentials

Property Type

- House
- Apartment
- Land
- Retail
- Office

For Sale or for Rent

Unit Number

Listing Date

Heating Type

Heating Medium

33 Click here.

For Sale or for Rent

Status

Unit Number

Construction Type

Listing Date

34 Select the correct option for this property.

Details  
Property's essentials

For Sale or for Rent

For Sale

For Rent

For Rent & For Sale

For Property Management

For Auction

Status

Construction Type

Features  
Specific info

35 Click the "List Selling Price" field.

For Sale or for Rent

For Sale

List Selling Price

Group

Unit Number

Price Qualifier

Listing Date

36 Enter the property sales or rental price.

37 Click here.

The screenshot shows a web form titled "Property" with the subtitle "Create a new Property". The form is divided into two main sections: "Property" and "Apartment Features".

**Property Section:**

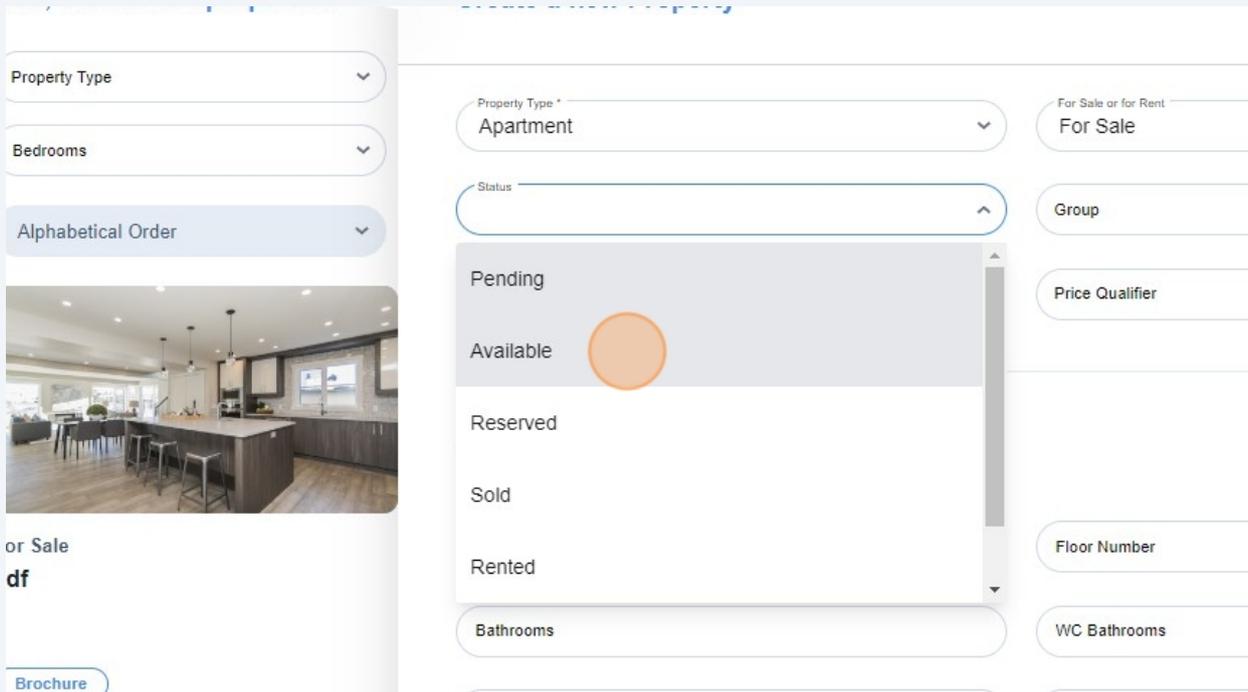
- Property Type \***: A dropdown menu with "Apartment" selected.
- For Sale or for Rent**: A dropdown menu with "For Sale" selected.
- Status**: A dropdown menu with a blue circle highlighting the dropdown arrow.
- Group**: A dropdown menu.
- Construction Type**: A dropdown menu.
- Price Qualifier**: A dropdown menu.

**Apartment Features Section:**

- Apartment Type**: A dropdown menu.
- Floor Number**: A text input field.

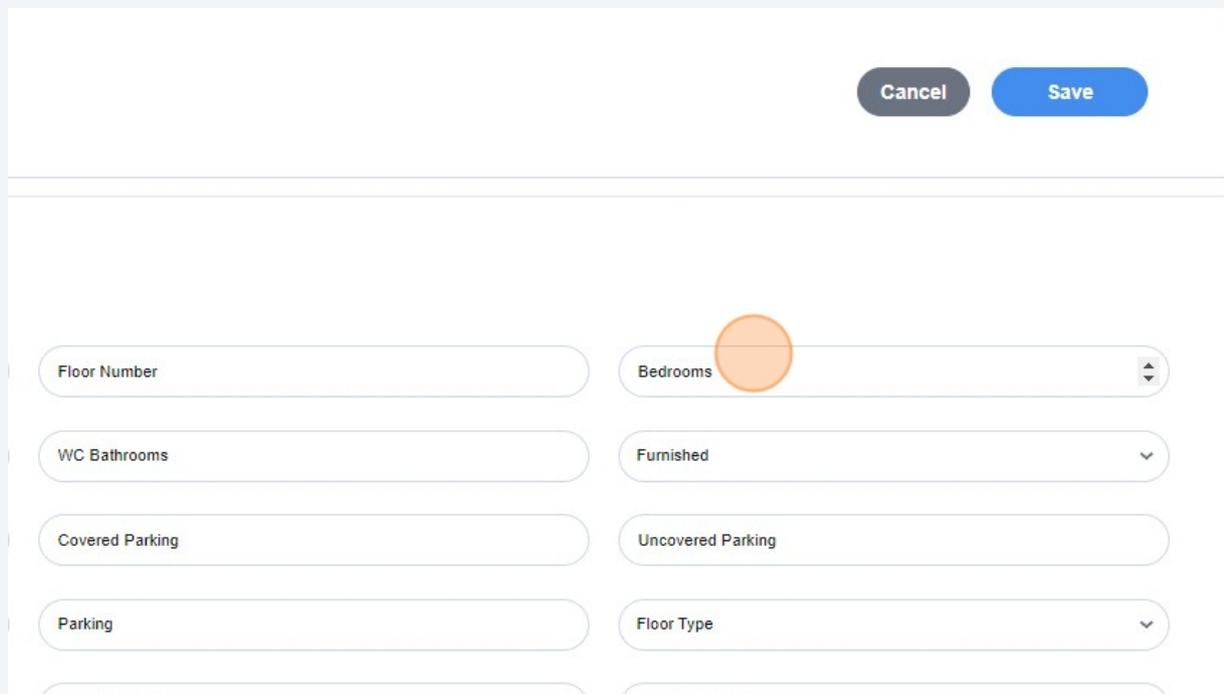
On the left side of the form, there is a vertical sidebar with a close button (x) and three dropdown arrows.

38 Click "Available"



Alert! Only properties marked as "Available" will appear on the [one4property.com](https://www.one4property.com) website, to take a property off the marketplace then select any other suitable option.

**39** Click the "Bedrooms" field.



A screenshot of a web form with a light blue border. At the top right, there are two buttons: a grey "Cancel" button and a blue "Save" button. Below the buttons, the form contains several input fields arranged in two columns. The "Bedrooms" field in the second row of the second column is highlighted with an orange circle. The fields are: "Floor Number", "Bedrooms", "WC Bathrooms", "Furnished", "Covered Parking", "Uncovered Parking", "Parking", and "Floor Type".

**40** Enter the correct number of bathrooms.

**41** Click the "Bathrooms" field.

add, view & edit properties

Property Type

Bedrooms

Alphabetical Order



For Sale

1f

Create a new Property

### Apartment Features

#### Property-specific info

Apartment Type

Floor Number

Bathrooms

WC Bathrooms

Kitchen Type

Covered Parking

No. of Floors in building

Parking

Electricity Type

Construction Year

Registration Year

Zone Planning Zone

**42** Enter the correct number of bathrooms for this property.

43 Click here.

A screenshot of a form with several input fields and buttons. The fields are arranged in a grid-like structure. The first row has a dropdown menu with a downward arrow, followed by two buttons labeled "Covered Parking" and "Uncovered Parking". The second row has two buttons labeled "Parking" and "Floor Type". The third row has a dropdown menu with a downward arrow, followed by two buttons labeled "Construction Year" and "Construction Stage". The fourth row has a dropdown menu with a downward arrow, followed by two buttons labeled "Town Planning Zone" and "Height". Below these rows are several empty input fields. At the bottom, there are two buttons labeled "Covered Verandas" and "Uncovered Verandas". An orange circle is positioned in the center of the form, overlapping the "Town Planning Zone" and "Height" buttons.

44 Use this section to enter the address of your property.

A screenshot of an address entry form. At the top right, there are two buttons: "Cancel" and "Save". Below the buttons is a horizontal line. On the left side, there is a map of the world with a small window that says "in to the right location" and a close button. To the right of the map, there is a heading "Complete the address" and a sub-heading "Complete the address for the Property". Below these headings are four input fields: "Street", "Post Code", "Subarea", and "Area". An orange circle is positioned over the "Street" input field.

45

In this section click the relevant options of your property until a TICK is shown next to it. Do this for all relevant features.

### Create a new Property

#### Property Extras

Additional features & more..

- |  |  |                            |
|--|--|----------------------------|
| <input type="checkbox"/> Alarm                 | <input type="checkbox"/> Secure Door           | <input type="checkbox"/> H |
| <input type="checkbox"/> Separate Laundry Room | <input checked="" type="checkbox"/> Maids Room | <input type="checkbox"/> E |
| <input type="checkbox"/> Pets Allowed          | <input type="checkbox"/> Fireplace             | <input type="checkbox"/> C |
| <input type="checkbox"/> Private Swimming Pool | <input type="checkbox"/> Storage Space         | <input type="checkbox"/> S |
| <input type="checkbox"/> Server Room           | <input type="checkbox"/> Water                 | <input type="checkbox"/> E |
| <input type="checkbox"/> Air Condition         | <input type="checkbox"/> Corner Plot           | <input type="checkbox"/> S |
| <input type="checkbox"/> Mountain View         | <input type="checkbox"/> Beach Front           | <input type="checkbox"/> e |

46

Click this button to add a featured image for your property listing.

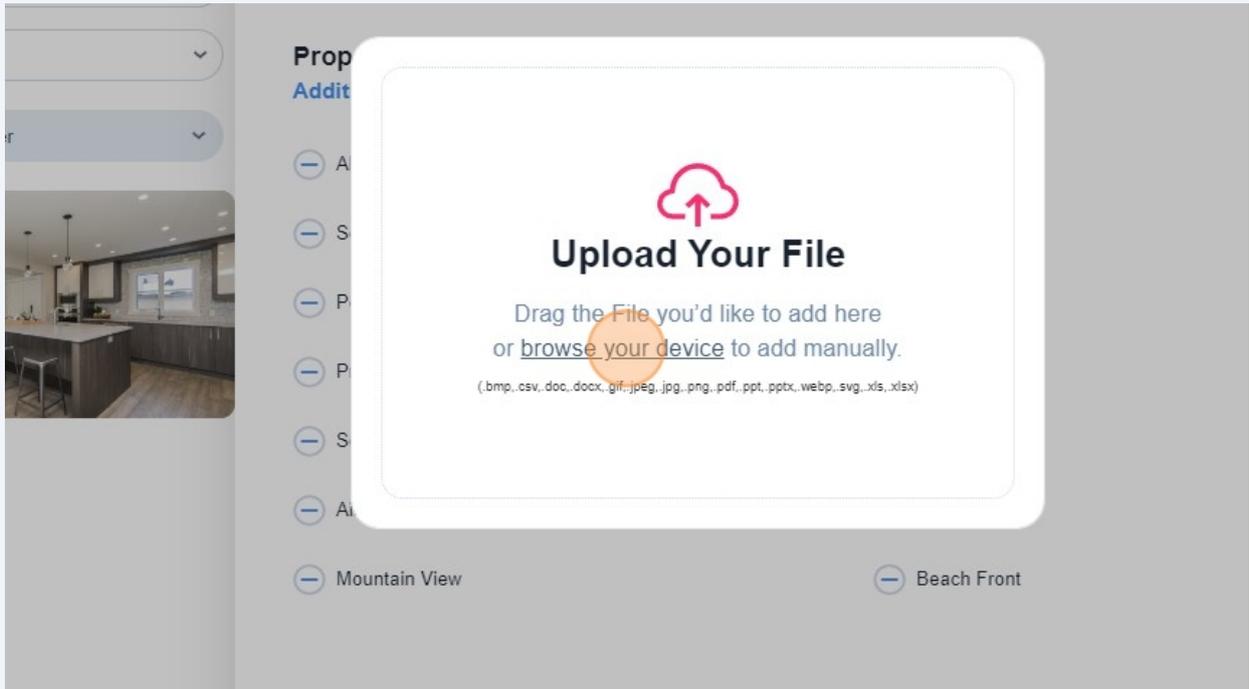
<input type="checkbox"/> Pets Allowed	<input type="checkbox"/> Fireplace
<input type="checkbox"/> Private Swimming Pool	<input type="checkbox"/> Storage Space
<input type="checkbox"/> Server Room	<input checked="" type="checkbox"/> Water
<input type="checkbox"/> Air Condition	<input type="checkbox"/> Corner Plot
<input type="checkbox"/> Mountain View	<input type="checkbox"/> Beach Front

**Media**  
Related files, images & documents

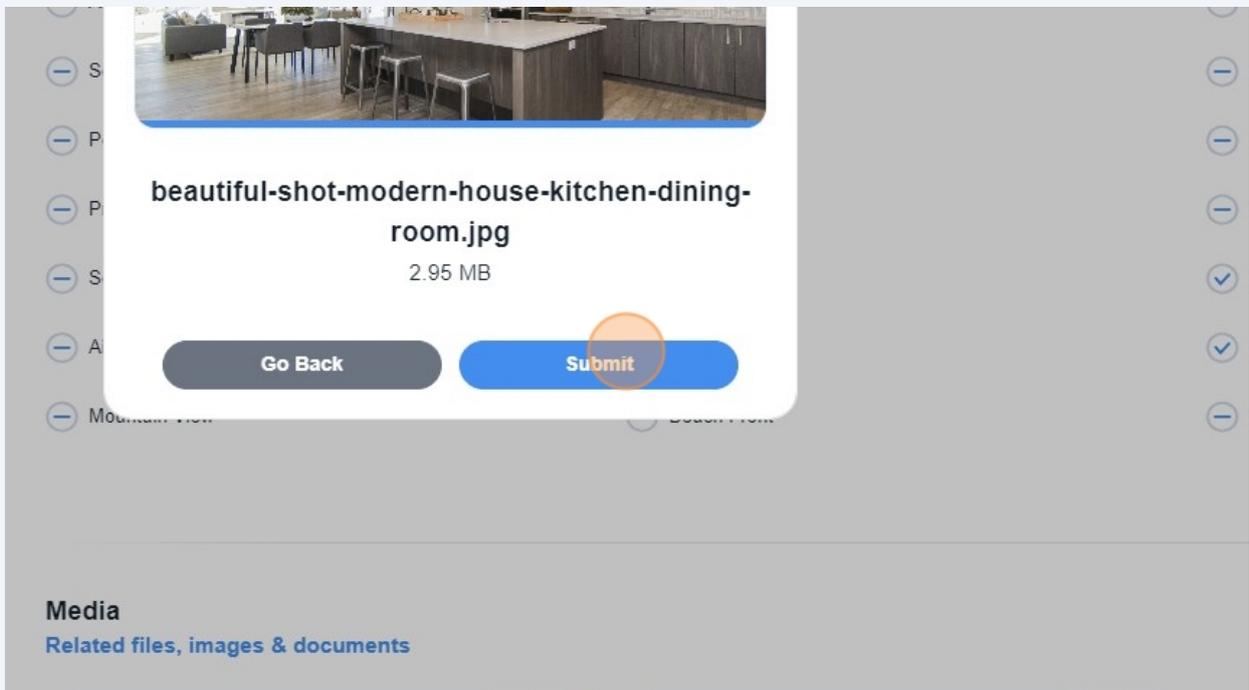
Featured Photo 0

Photos 0

47 Click "browse your device" and select a suitable image from your PC.



48 Click "Submit"

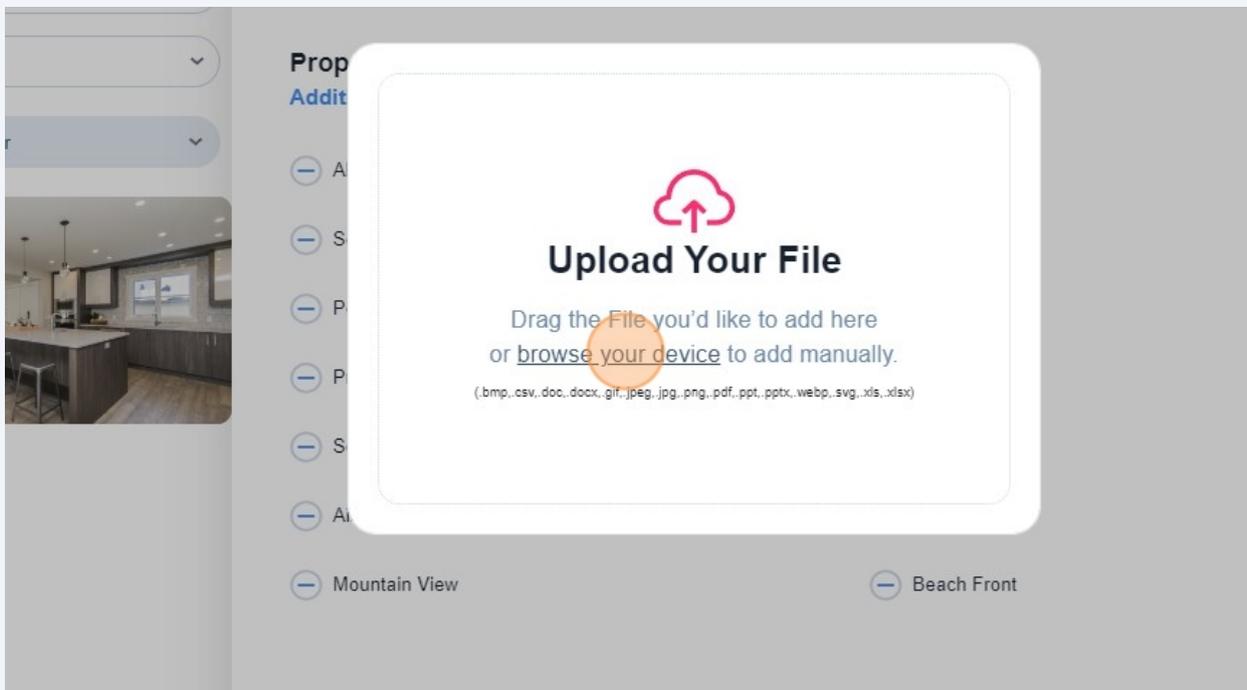


49 Click this button to upload more images for a property gallery.

- Fireplace
- Storage Space
- Water
- Corner Plot
- Beach Front
- Common Swimming Pool
- Smart Home
- Electricity
- Sea View
- Solar Water Heater



50 Click "browse your device" and find a suitable set of images.



51

Click "Submit"

